King Edward Medical University, Lahore

Faculties: Basic Sciences, Medicine & Allied Specialties, Surgery & Allied Specialties, Public Health & Preventive Medicine

Department: Basic Sciences & Clinical Sciences

Programs: (i) Ph.D in Basic Sciences (ii) Ph.D in Clinical Sciences
(iii) Ph.D Anatomy, (iv) Ph.D Biochemistry, (v) Ph.D Community Medicine

Submission Date: 30-06-2025

Compliance Revisit Committee

1. Prof. Dr. Mahamood Ayyaz, VC (KEMU)
2. Prof. Dr. Syed Asghar Naqi, Registrar (KEMU)
3. Prof. Dr. Muhammad Imran, Director IQEA / QEC (KEMU)
4. Farhan Qadir, Deputy Director IQAE / QEC (KEMU)

COMPLIANCE REVISIT OF
PH.D PROGRAMS SELF REVIEW 2024-25

Sr. No.	Recommendations	Actions/Tasks Proposed by the Compliance Revisit Committee	Timelines	Responsible Body	Resources Needed
1.	As only three PhD Basic Science Programs (PhD Anatomy, PhD Community Medicine, and PhD Biochemistry) are accredited by PMDC, so admission in these programs are made only, rest of basic science programs need accreditation from PM&DC first. Moreover, PhD faculty should be inducted/hired/get transferred from other institution to start PhD in other disciplines.	Admissions shall only be made to PMDC-accredited PhD programs: Anatomy, Biochemistry, and Community Medicine. No admission shall be initiated in any other PhD basic science discipline until PMDC accreditation is obtained.	31-12-2025	• Vice Chancellor Office • Registrar Office • Chairman DPCC	As per university rules

	Recommendation	Action Required	Timeline	Responsibility	Status
	Comprehensive examinations should be time-bound; afterwards, the student's explanation should be implied. Students should be encouraged to appear in examinations on completion of 18 credit hours of Ph.D. coursework by making more stringent policies in accordance with HEC graduate policy, 2023.	Establish a **fixed timeline** in the Ph.D. regulations: Every Ph.D. student must appear in the comprehensive examination within 6 months of completing 18 credit hours of coursework. If the student fails to appear, a written explanation must be submitted to the Directorate of Postgraduate Studies or BASR, subject to approval or disciplinary action.	31-12-2025	• Registrar Office • Controller of Examinations • All Program Directors • Chairman DPCC	N.A
3.	The Ph.D. Entry Test Committee's TORs and objectives should be established, and they should be updated and communicated to HEC.	Revised Notification of the Ph.D Entry Test Committee should be notified. TORs and objectives should be established and the should be updated and communicated to HEC.	30--06-2025	• Registrar Office • Chairman DPCC	N.A
4.	Supervisors should be allocated on a timely basis.	Officially define a timeline in Ph.D regulations: All postgraduate students must be allocated a supervisor within 4–6 weeks of enrollment or completion of initial coursework (as per program requirement)."	30-06-2026	• Registrar Office	N.A
5.	The KEMU must define or comply with HEC's prescribed format of transcript. Controller of Examinations Office should design transcript format.	The Controller of Examinations Office / Registrar Office must: • Obtain the latest transcript format template from HEC. • Review it for compliance with: • Layout • Academic credentials • Security features • GPA/CGPA calculations • Grading scales • Credit hours and course codes • Signatures and authentication	31-12-2026	• Registrar Office • Controller of Examinations	N.A

	Campus Management System (computerization) must be implemented to cover the complete student's life cycle at KEMU, ensuring that all aspects of the student experience are efficiently managed. This system will streamline processes from admissions to graduation, providing a seamless interface for students, faculty, and administration alike.	Clearly outline CMS coverage across the full student journey: • Application and admission • Registration and course selection • Attendance & assessments • Exam results • Clinical rotations • Fee and dues clearance • Thesis and viva progress • Degree issuance and alumni records	31-06-2026	• Chairman DPCC • All Program Directors	N.A
7.	An online tracking system for meetings of DPCC, BOS, BOF, IRB, PEC, AS&RB, Academic Council, Syndicate, and Senate should be developed.	The IT Department, in collaboration with the Registrar's Office, should develop a secure web-based portal or module within the existing Campus Management System (CMS) to: • Schedule meetings • Upload agendas • Track quorum and attendance • Store minutes of meetings (MoMs) • Monitor action items and decisions taken • Generate auto-reminders and deadlines	31-12-2026	• Office of the Registrar • Director IT	N.A
8.	KEMU should implement the HEC Graduate Policy, 2023, in true letter and spirit.	Upload the approved HEC Graduate Policy 2023 on KEMU's website • Circulate policy highlights to: • Students • Faculty • Departmental offices • Include in postgraduate handbooks/Policy Manual and regulations	30-06-2026	• Office of the Registrar • Chairman DPCC	N.A

The nomenclature of PhD Basic Sciences and PhD Clinical Science should be specified according to the subject like PhD Anatomy, PhD Community Medicine, PhD Biochemistry, PhD General Surgery, PhD General Medicine, and PhD Dermatology etc., approved by syndicate and accredited by PMDC.	Ensure all PhD programs—especially those with revised subject-specific titles—are: • Accredited by PMDC • Backed by adequate faculty (HEC/PMDC PhD supervision criteria) • Supported by updated curricula and logbooks • Submit the revised list of programs with: • Curricula • Supervisor lists • Infrastructure details • Number of enrolled students • No new admissions in disciplines without PMDC accreditation.	31-12-2026	• Office of the Registrar • Chairman DPCC • Program Directors • QEC	As per university rules

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